



**INCIDENT COMMAND SYSTEM
ICS POSITION: INTELLIGENCE OFFICER**

REPORTS TO: INCIDENT COMMANDER

POST ORDER

STRUCTURE

- MAY BE ORGANIZED WITHIN THE COMMAND STAFF (INTELLIGENCE OFFICER), AS A UNIT WITHIN THE PLANNING SECTION, AS A BRANCH WITHIN THE OPERATIONS SECTION, OR AS A SEPARATE GENERAL STAFF SECTION.
- WITHIN THE COMMAND STAFF WHEN INCIDENTS REQUIRE LITTLE NEED FOR TACTICAL OR CLASSIFIED INTELLIGENCE AND IN WHICH INCIDENT RELATED INTELLIGENCE IS PROVIDED BY SUPPORTING AGENCY REPRESENTATIVES
- WITHIN THE PLANNING SECTION WHEN THE INCIDENT REQUIRES SOME NEED FOR TACTICAL INTELLIGENCE AND WHEN NO LAW ENFORCEMENT ENTITY IS A MEMBER OF THE UNIFIED COMMAND
- WITHIN THE OPERATIONS SECTION IN INCIDENTS WITH A HIGH NEED FOR TACTICAL INTELLIGENCE
- WITHIN GENERAL STAFF SECTION WHEN AN INCIDENT IS HEAVILY INFLUENCED BY INTELLIGENCE FACTORS OR WHEN THERE IS A NEED TO MANAGE/ANALYZE LARGE AMOUNTS OF CLASSIFIED/HIGHLY SENSITIVE INTELLIGENCE (FOR EXAMPLE, TERRORISM INCIDENT)

TASKS

- ANALYZES AND SHARES INTELLIGENCE THAT MAY BE RELATED TO NATIONAL SECURITY, CLASSIFIED INFORMATION, OR OTHER OPERATIONAL INFORMATION SUCH AS RISK ASSESSMENTS, MEDICAL INTELLIGENCE (I.E., SURVEILLANCE)
- ANALYZES AND SHARES INTELLIGENCE AND INFORMATION ABOUT WEATHER, GEOSPATIAL DATA, STRUCTURAL DESIGNS, TOXIC CONTAMINANT LEVELS, UTILITIES AND PUBLIC WORKS DATA COMING FROM A VARIETY OF SOURCES

- RESPONSIBLE FOR DEVELOPING, CONDUCTING, AND MANAGING INFORMATION-RELATED SECURITY PLANS AND OPERATIONS AS DIRECTED BY THE INCIDENT COMMANDER
- PROTECTS SENSITIVE INFORMATION OF ALL TYPES (E.G., CLASSIFIED INFORMATION, SENSITIVE LAW ENFORCEMENT INFORMATION, PROPRIETARY AND PERSONAL INFORMATION, OR EXPORT-CONTROLLED INFORMATION) AND ENSURES ITS TRANSFER TO THOSE WHO NEED ACCESS TO IT (PROPER CLEARANCE, “NEED TO KNOW” BASIS) SO THAT THEY CAN CONDUCT THEIR MISSIONS SAFELY AND EFFECTIVELY
- COORDINATES INFORMATION- AND OPERATIONAL SECURITY MATTERS WITH PUBLIC AWARENESS ACTIVITIES THAT FALL UNDER THE RESPONSIBILITY OF THE INFORMATION OFFICER
- MAINTAINS THE UNIT LOG ICS 214

CRITICAL INCIDENT CHECK LIST		CRITICAL INCIDENT COMMAND POST
INTELLIGENCE OFFICER		DATE/TIME:
	ACTIVITIES	TIME:
01	OBTAIN BRIEFING FROM INCIDENT COMMANDER	
02	ACTIVATE INTELLIGENCE SECTION UNITS	
03	COMMUNICATE WITH THE PLANNING AND OPERATION SECTIONS ON THE INITIAL RESPONSE NEEDS OF THE INCIDENT	
04	ESTABLISH INFORMATION REQUIREMENTS & REPORTING SCHEDULES FOR UNIT MEMBERS	
05	COLLECT AND ANALYZE INTELLIGENCE INFORMATION	
06	ESTABLISH DATA COLLECTION SYSTEM BASED ON THE NEEDS OF THE INCIDENT	
07	IDENTIFY NEEDS FOR USE OF SPECIALIZED RESOURCES	
08	PROVIDE PERIODIC PREDICTIONS ON INCIDENT POTENTIAL	
09	ADVISE COMMAND POST STAFF OF ANY CHANGES IN INTELLIGENCE INCIDENT STATUS	
10	SUPERVISE INTELLIGENCE SECTION UNITS	
11	PREPARE INFORMATION NEEDED FOR THE INCIDENT PLAN	
12	INSTRUCT INTELLIGENCE SECTION UNITS IN DISTRIBUTION OF INCIDENT INFORMATION	
13	MAINTAIN CONTACT WITH OUTSIDE AGENCIES TO GATHER PERTINENT INFORMATION	
14	COMPLETE UNIT LOG	
15	ASSIST IN THE PREPARATION OF THE AFTER ACTION REPORT	
REMARKS/COMMENTS:		

